

BE A HERO

Saturday, March 10, 2018

Auction Donation Form

ALL DONATIONS ARE TAX DEDUCTIBLE

Tax ID#: 91-1265925

Deliver item & completed form to
Shorewood High School's Main Office

Deadline: February 9, 2018

Thank you for donating to the 2018 Shorewood High School Boosters Auction! With your help, Boosters support the many (many!) activities and clubs at our school as well as provide scholarships for graduating seniors and encourage the community to rally together to support our students' diverse interest.

WHAT DONATIONS ARE NEEDED?

Well, pretty much anything you can think of. Donations with a \$50+ value raise more for your group and tend to get bid on first and more often. If you want to donate, but think it's not enough, talk to another parent in your group about combining your donations.

Experiences: Get together with a friend or two and host a nice dinner or a BBQ. Donate a weekend at your family's cabin. Take six people on a fishing trip for the day. Donate four tickets to a Mariner's game.

Collections: A night in basket with a bottle of wine (or 2), popcorn and other treats. Book lovers enjoy a nice box full of best sellers to spend the summer reading. A summer BBQ basket includes rubs and sauces, tools and a six-pack

Services: Prom makeup and hair. Massages. Acupuncture. Manicures.

Need more ideas? Contact us at auction@shorewoodboosters.com. We can help!

HOW DO I FILL OUT THIS FORM?

Read these guidelines for filling out the form. No pressure, but there's useful information here.

You can fill this out right on your computer! Save this PDF by clicking on "Save As" in your file menu and using the file name of your choice. Then periodically save as you fill out the form. Trust us on this...it's not great to lose your hard work.

Donor Value: How much is your donation worth? This is the amount we're going to encourage people to spend more than, so be sure to add it all up.

Donated Item Name: What are you donating? A basket of goodies for making cookies? A weekend at your chalet in Colorado? Tell us what it is.

Item Description: The more detail, the better. Don't worry about wordsmithing—we can do that later if you like. Include size, color, model, brand, etc if it's a thing—include location, amenities, etc if it's an experience. If there's an expiration date, add that.

Restrictions: Is this only good for certain times or locations? Be sure to include that so people know before they bid.

Promotional items: Include photos, brochures, maps or anything else that will help us promote your donation. These can be printed and attached to this form or (even better!) emailed to auction@shorelineboosters.com. The bigger the file size, the better.

Donation Type: You're either donating an item that someone can hold in their hand (Physical Item checkbox), a gift card or an experience that you've created an invitation / certificate for (Donor Provided Gift Certificate checkbox), or an experience for which we will create an invitation / certificate for (Boosters Create Gift Certificate checkbox).

Donor/Business Name: Be specific. If a group of you collected items together, tell us your group name. If you are donating a weekend at your cabin, let us know how you want to be identified in the catalog.

Contact Name: This is who we're going to contact with any questions and thank yous.

Donor Signature: Be sure to sign this, so we have an agreement.

Item to Benefit: If you'd like the proceeds from your item to go into the general Boosters fund, check that box. If you'd like the proceeds to benefit a certain team or club at Shorewood, check that box and tell us which one.

Next steps: Hit the Save button one more time, print this form and attach it to your item. If you printed the form and filled it out by hand, keep a copy for yourself. Drop it off at the school, or contact us at auction@shorewoodboosters.com to make other arrangements.

BE A HERO

Saturday, March 10, 2018

Auction Donation Form

ALL DONATIONS ARE TAX DEDUCTIBLE

Tax ID#: 91-1265925

Deliver item & completed form to
Shorewood High School's Main Office

Deadline: February 9, 2018

Thank you for your contribution! Our community is made better through your participation.

Did you read the instructions for filling out the form? There's a lot of good information there.

ITEM INFORMATION

Donor Stated Value: \$ _____

(Booster Use Only)

Item # _____

Donated Item Name: _____

Detailed Item Description: Please specify in full detail—include size, color, model, brand, special conditions, etc.

Expiration Date (if applicable): _____

Restrictions: _____

Promotional Items: _____

Donation Type: Physical Item Donor Provided Gift Certificate Boosters to create Gift Certificate

DONOR INFORMATION (please print)

Donor/Business Name (for listing in catalog): _____

Contact Name: _____ Website: _____

Address: _____

City: _____ State, Zip: _____

Email: _____ Phone: _____

Donor Signature: _____

Procured by (if different than donor): _____

Please keep a copy of this procurement form for your records.

Item to Benefit: General Booster Fund Shorewood Activity _____

(Items valued less than \$25 may be packaged and not credited to your choice of club/team).

THANK YOU FOR SUPPORTING OUR STUDENTS!